[Date]

Dear Parent or Guardian,

During the 2023-2024 school year, your student participated in the Dynamic Learning Maps® (DLM®) assessment. DLM assessments provide a measurement of academic achievement for students with the most significant cognitive disabilities throughout the state of [State] and in other states. With this information, we will be able to monitor student academic achievement on an annual basis.

Enclosed you will find your child’s results on the DLM assessment. The Individual Student Report provides information about your child’s achievement on the alternate content standards, called Essential Elements. This information is for you to review and keep.

If you have any questions regarding this test or the information that is being sent to you about how your child performed on this test, please contact me or the school principal.

Sincerely,

[Insert Teacher Name Here]